

Team Process Evaluation Form

Team: _____

Facilitator: _____

Communications

- Team members talk openly with one another.
- Team members provide feedback to one another.

Common Purpose

- Team members have a shared sense of purpose and direction.
- Members help one another maintain focus.

Shared Leadership

- Team members feel equally responsible for the team's functioning and outcomes.
- All team members participate in planning and decision making.
- Members are flexible in their roles.

Resource Utilization

- The team draws on the resources and talents of all members.
- Members openly share skills and knowledge, and encourage learning from one another.

Self-Evaluation . . .

- The team regularly takes time to assess their individual and group performance, determine what is and is not working well and decide what adjustments need to be made.